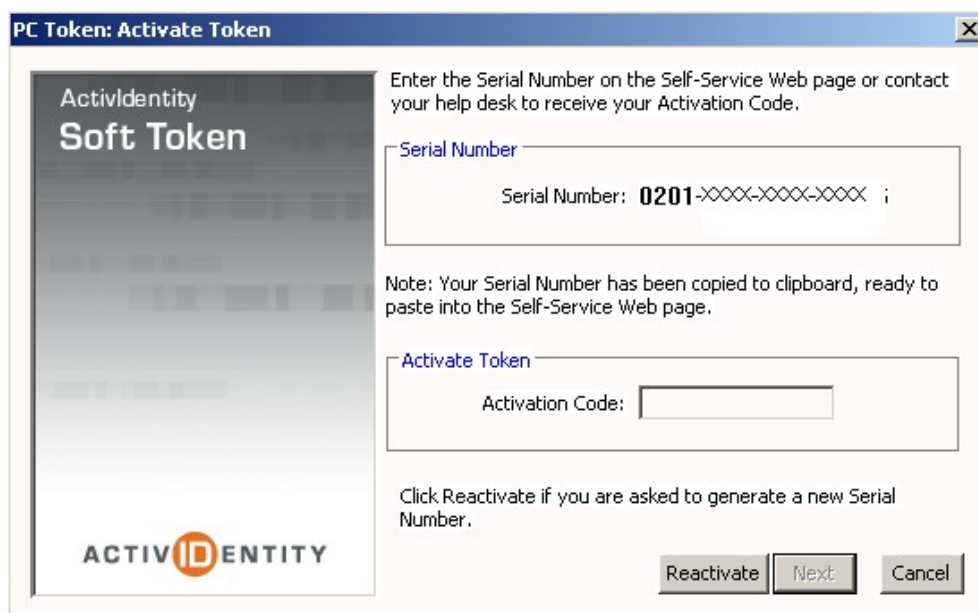


User Guide for installing and activating a PC Token:

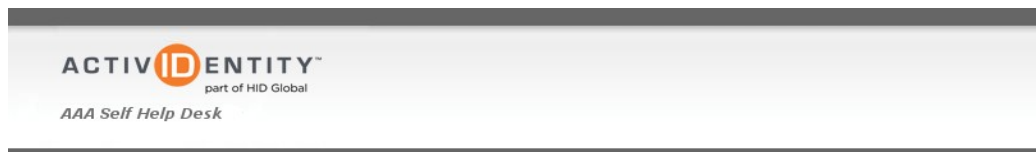
Run the PC SoftwareToke file **PC-Token-4.0.4-x86.msi**



After you have successfully installed the Token SW you have to activated the token



Connect to the AAA Self Help Desk https://213.94.81.195:8080/4tress-aaa/helpdesk/sd_login and enter your WIN username and Password

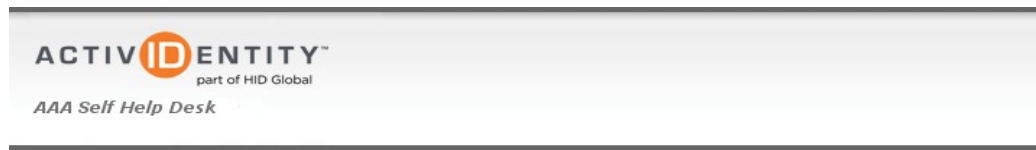


Welcome to AAA Self Help Desk, select your authentication method:

☒ LDAP password

Enter your username:

OK



You chose to authenticate with your LDAP password:

Enter your LDAP password:

OK

Select **Activate an additional device**

 The interface shows the ACTIV IDENTITY logo and "AAA Self Help Desk" header. Below the header, it says "Welcome username" and "Choose another device" with a dropdown menu showing "S: xxx xxx xxxxx". The "Device" section is highlighted, showing a "Serial Number: S: xxx xxx xxxxx". Below this, there are two links: "My device authentications keep failing: **Synchronize.**" and "I don't need my Token anymore: **Un-assign.**". The "Other operations" section is also visible, showing a link: "I want to activate or bind a new device: **Activate an additional device.**".

Select **PC Soft Token**

Activate an additional device

Please select a device for activation:



Back

Enter the Token **serial number** displayed on your PC Soft Token

Activate an additional device

You are about to activate your new ActivIdentity authentication device.

Enter the device serial number displayed on your Soft Token.

Enter the device serial number:

An **activation code** is displayed and click **Next** (a description is not necessary)

Activate an additional device

You are about to activate your new ActivIdentity authentication device.

Enter the Activation Code - XXXXX (circled in red) in your Soft Token and next enter the Registration Code get by the Soft Token.

Registration Code: Confirm registration Code: Description:

Enter the **activation code** in your PC Soft Token and click **Next**

PC Token: Activate Token

ActivIdentity
Soft Token

Enter the Serial Number on the Self-Service Web page or contact your help desk to receive your Activation Code.

Serial Number

Serial Number: 02XX-XXXX-XXXX-XXXX

Note: Your Serial Number has been copied to clipboard, ready to paste into the Self-Service Web page.

Activate Token

Activation Code: xxxxxx

Click Reactivate if you are asked to generate a new Serial Number.

Reactivate Next Cancel

A **registration code** is displayed on the PC Soft Token and click **Next**

PC Token: Register Token

ActivIdentity
Soft Token

Enter the Registration Code on the Self-Service Web page or contact your help desk to register your token.

Serial Number

Serial Number: 02XX-XXXX-XXXX-XXXX

Registration Code

Registration Code: XXXXXXXX

Note: Your Registration Code has been copied to the clipboard, ready to paste into the Self-Service Web page.

Next

Enter the **registration code** at the registration prompt on the AAA Self Help Desk and click **Next**

Activate an additional device

You are about to activate your new ActivIdentity authentication device.

Enter the Activation Code -XXXXXX - in your Soft Token and next enter the Registration Code get by the Soft Token.

Registration Code:

Confirm registration Code:

Description:


You have successfully activated the token.

Activate an additional device

Congratulations **username**, device **02XX-XXXX-XX** has been successfully activated.

To complete the process don't forget to enter the PIN code in your device.

On the **PC Soft Token** set a 4 to 8 digits PIN using the PIN PAD



Your PC Token will be PIN-protected. Please set and confirm your PIN.

Enter your PIN:

Confirm PIN:

PIN PAD

1	2	3
4	5	6
7	8	9
←	0	→

Your PIN must satisfy the following conditions

- 4 to 8 digits
- Random number (e.g., not 1234)
- PIN values match

